

MORTGAGE ERROR RESOLUTION

If you believe there is an error on the Loan Statement or in the servicing of your mortgage loan account, you must send a written notice to us at:

MTCU

Attention: Mortgage Loan Department

P.O. Box 7309

Midland, TX 79708

You must use this established address to assert an error about your mortgage loan. In **your written notice**, you must provide to us the following information:

1. Your name, address, mortgage loan account number
2. The address of the property securing your mortgage loan
3. A statement of the specific reason(s) why you believe that your mortgage loan account is in error

Written notice on the payment coupon that you return to us with your mortgage loan payment is insufficient for this purpose.